

KMCA MEMBERSHIP MEETING
THURSDAY, AUGUST 22, 2019, 1:00 P.M. CENTRAL; 2:00 P.M. EASTERN
HOLIDAY INN RIVERFRONT RIVER ROOM
600 NORTH 4TH STREET, PADUCAH, KENTUCKY 42001

AGENDA

1. Call to Order
2. Approval of Minutes – April 25, 2019 (attached)
3. Treasurer’s Report (attached)
4. Unfinished Business
 - a. None
5. New Business
 - a. None
6. President Report
 - a. Certification Updates
 - i. CMC – Bethany Cain, City of Wickliffe
Lisa Cassity, City of Richmond
Susan Clark, City of St. Matthews
Amy Kenner, City of Dry Ridge
Stephanie Settles, City of Paris
 - ii. MMC – Sherry Hoffman, City of Erlanger
 - b. Membership Update
 - c. 2019 Institute/Academy Update
7. Regional Chapter Reports (attached)
8. Committee Reports (attached)
9. Other/Member Comments
10. Adjournment

KLC Annual Conference, September 24-27, 2019, Covington, Kentucky
KMCA Spring Conference, April 15-17, 2020, Elizabethtown, Kentucky
IIMC Annual Conference, May 17-20, 2020, St. Louis, Missouri



KENTUCKY MUNICIPAL CLERKS ASSOCIATION MEMBERSHIP MEETING

Thursday, April 25, 2019
2:00 p.m. EST/1:00 p.m. CST
The Cox Building, Third Floor
2 East Third Street, Maysville, Kentucky 41056

Executive Board Members Present:

President – Crissy Fletcher – Hopkinsville (Pennyriple)
Vice President – Ashley Jackson – Bowling Green (Barren River)
Treasurer – Bethany Cooper (Purchase)
Secretary – Becka Cox – Auburn (Barren River)

Executive Board Members Absent:

Region V Representative – Robbie Hume – Lawrenceburg (Bluegrass)

Governing Board Members Present:

Kathy Walker – Nicholasville (Bluegrass)
Joetta Marshall – Flemingsburg (Buffalo Trace)
Susan Clark – St. Matthews (KIPDA)
Debbie Lake – Ferguson (Lake Cumberland)
Sherry Hoffman – Erlanger (NKMCA)
Brian Ahart – Cadiz (Pennyriple)
Crissy Cunningham – Morehead (Gateway)
Missy Goodwin – West Point (Lincoln Trail)

Governing Board Members Absent:

Lori Burnett – Brownsville (Barren River)
Beth Cecil – Owensboro (Green River)
Bethany Cain – Wickliffe (Purchase)

Others Present:

Toni Burton – Hodgenville
Angela Swinney – Lewisburg
Jen Megerle – Erlanger
Kristy Webb – Taylor Mill
Susan Ellis – Fort Wright
Joy Curtis – Winchester
Tiffany Myers - Dayton
Michelle Frisch – Edgewood
Belinda Nitschke – Edgewood
Laurie Raisor – Georgetown

Rachael Ruffin – Earlington
Bonita Hendren - Bonnierville
Mona Simmons - Glasgow
Jennifer Freeman – Cave City
Jackie Johnson – Vine Grove
Brooke Chappell – Benton
Michelle Nichols – Hanson
Gaye Moore – West Point
Angela Dunaway – Milton
Amy Beth Able – Newport

Cheryl Chasteen – Berea
Lacy Dixon – Greenup
Dianna Layne – Winchester
Christy Billiter – Pikeville
Ramona Williams – Falmouth
Melinda Wright-Moore – Carrollton
Sue Kramer – Highland Heights
Linda Steele – Hazard
Lora Basham – Hawesville
Angela Owens – Olive Hill
Nikki Wheatley – Lebanon
Pam Brooks – Irvington
Lori Woosley - Leitchfield
Amy Haynes - Brandenburg
Robin Sweeney – Cold Spring
Hope Houston – Bowling Green

Mary Scott - Bellevue
Roberta Webb – Corbin
Laurie Sparks – Ludlow
Jan Johannemann – Alexandria
Lorelynn Fisher – Oak Grove
Claudia Meeks – Paducah
Suzie M. Gibeaut - Raceland
Carol Strother - Sadieville
Barbie Bryant – Meadow Vale
Casey Pearson - Hanson
Amy Kenner – Dry Ridge
Jessica Irwin – Vine Grove
Caroline Cline – Muldraugh
Taryn Ward – Dry Ridge
Lisa Cassity - Richmond

1. **CALL TO ORDER**

President Crissy Fletcher called the meeting to order at 2:10 p.m. EST/1:10 p.m. CST. President Fletcher informed the membership of a change in officers; the previously elected secretary submitted her resignation. The Governing Board appointed Becka Cox, effective March 15, 2019, to fill the remainder of the term.

2. **MINUTES**

President asked for approval of the August 23, 2018 minutes, noting the following corrections:

- Strike the officer title of Immediate Past President since it was removed from the bylaws.
- Robbie Hume was absent and should be listed as such.
- Remove Becka Cox from “Governing Board Members Present”
- Correct Brian Ahart’s region to Pennyrite in “Governing Board Members Present”
- Correct Lori Burnett’s region to Barren River in “Governing Board Members Present”
- List “Governing Board Members Absent” as Crissy Cunningham (Gateway), Joetta Marshall (Buffalo Trace), Missy Goodwin (Lincoln Trail), and Bethany Cain (Purchase)
- Correct spellings of Jen Megerle and Lisa Dunbar under “Others Present”
- Change time zone to 2:03 EST under “Call To Order”
- Correct spelling of Rachael under “Treasurer’s Report”
- Add a “d” to the end of “announce” under “Regional Reports”

Kathy Walker made a motion to approve the minutes of the August 23, 2018 KMCA membership meeting with corrections. Motion seconded by Rachael Ruffin and passed with all members present voting aye.

3. **TREASURER’S REPORT**

A Treasurer’s report was provided by Bethany Cooper. She reported the following account balances: General Fund \$21,104.47, Education Fund Checking \$53,923.73, Education Fund Savings \$19,790.48, and Certificate of Deposit \$43,435.82. Ashley Jackson made a motion to

approve the Treasurer's Report. Motion seconded by Toni Burton and passed with all members present voting aye.

4. **UNFINISHED BUSINESS**

None.

5. **NEW BUSINESS**

a. Proposed Bylaws Amendment

Sherry Hoffman, Bylaw Committee Chair, reported proposed amendments to the bylaws are:

- Eliminate the position of Immediate Past President; Roberts Rules of Order does not recognize this position.
- Change the Region V Director to an ex-officio member of the Executive Board.
- Any full member actively working towards their CKMC can be a region representative.

Hoffman reminded the membership to return their completed ballots to her by May 6, 2019.

b. Proposed 19-20 General Budget

President Fletcher noted significant increases/decreases in the budget presented as:

- Public Relations / Marketing increase for purchase of new and updated marketing materials
- Website decrease to due new provider costing less
- President Travel - Region V is now included
- Region V Representative removed due to end of term and rotating to another state
- Clerks Handbook remains, expecting product end of May

Mary Scott made a motion to increase the Spring Conference donation to \$3,500.00. Motion seconded by Joy Curtis and approved with all members present voting aye.

Toni Burton made a motion to approve the 19-20 General Budget including the \$1,000 increase to the Spring Conference donation. Motion seconded by Mary Scott and passed with all members present voting aye.

6. **PRESIDENT REPORT**

a. 19-20 Education Budget

President Fletcher said the membership does not approve the Education Budget; it is submitted by the Institute Director, approved by the Governing Board and reviewed with the membership.

b. Membership

President Fletcher reported 367 current full members and 17 associate members. Last spring there were 354 full members and 13 associate members. There are currently 43 CMC, 17 MMC and 21 KMMC certified clerks for Kentucky.

c. Other Information

- The Governing Board has approved a revised expense approval process to avoid future fraudulent expenses.
- The current Region V Director, Robbie Hume, is no longer a city clerk. There is a continuing law suit regarding his clerk position. According to Chris Shalby, IIMC Executive Director, the decision of IIMC is as long as the case is ongoing Hume will be allowed to remain on the IIMC board. His term ends at the conclusion of the IIMC conference in May. President Fletcher asked if there were any concerns, questions or opposition regarding Hume’s IIMC Conference travel expenses being paid by KMCA. None verbalized.

7. VICE PRESIDENT REPORT

a. Upcoming Spring Conferences

- 2020 – Lincoln Trail will host in Elizabethtown
- 2021 – Barren River will host at a location to be determined
- 2022 – undetermined

8. REGIONAL CHAPTER REPORTS

Reports were included in the meeting packet. Missy Goodwin said Lincoln Trail is planning for another fantastic Spring Conference for 2020.

9. COMMITTEE REPORTS

Reports were included in the meeting packet.

a. Scholarship Committee

Chair Joy Curtis announced Kitty Johnson and David B. Smith Scholarships recipients.

Kitty Johnson: 1. Jone Anderson Allen (Stanford) 2. Tammy Wilhoite (Walton)
3. Krista Greer (White Plains) 4. Casey Pearson (Hanson)
5. Amie Thomas (Dawson Springs) 6. Debbie Moore (Eminence)
7. Carol Strother (Sadieville)
Alt 1. Kim Blue (Madisonville) Alt 2. Dianna Layne (Winchester)

David B. Smith: 1. Joetta Marshall (Flemingsburg) 2. Karen Biederman (Bloomfield)
3. Debbie Lake (Ferguson) 4. Caroline Cline (Muldraugh)
5. Bryan “Scotty” Gore (Clarkson) 6. Nancy Baker (Crab Orchard)
Alt 1. Dianna Layne (Winchester) Alt 2. Kari Freeman (Hopkinsville)

It was noted due to a change in the policy scholarships are now reimbursable and recipients must sign a Scholarship Agreement.

Also noted was a 7th Kitty Johnson Scholarship awarded due to the exemplary fundraising efforts of the Scholarship Committee.

b. Education Committee

Chair Becka Cox said the Education Committee has been working diligently on KMCI and MMCA planning. She pointed out there is a new location for KMCI at DoubleTree by Hilton on Richmond Road in Lexington.

2 KMMC designations have been awarded since the last membership meeting.

10. OTHER

Ashley Jackson thanked the hosting clerks stating all their hard work was evident.

11. ADJOURN

Motion was made by Amy Beth Able, seconded by Cheryl Chasteen to adjourn at 2:42 p.m. EST/1:42 p.m. CST.

Respectfully submitted,

Becka Cox
City of Auburn
KMCA Secretary

Approval Date

President Signature

Kentucky Municipal Clerks Association

BUDGET - FYE 2020

May 1, 2019 - April 30, 2020

Revenues		Budget	Actual	Remaining (\$)
Balance Carried Forward from Prior Year General Fund		\$13,000.00	\$18,554.47	\$13,000.00
Membership Dues		\$13,000.00	\$440.00	\$12,560.00
Associate Dues		\$100.00		\$100.00
Other		\$0.00	\$14.10	-\$14.10
Total Current Revenues		\$13,100.00	\$454.10	\$12,645.90
Total Funds Available		\$26,100.00	\$19,008.57	\$25,645.90
Expenses		Budget	Actual	Remaining (\$)
Regional Dues Reimb	100	\$1,500.00	\$145.00	\$1,355.00
KLC Membership	102	\$275.00		\$275.00
Spring Conference	300	\$3,500.00		\$3,500.00
Conference Donation Region V	302	\$0.00		\$0.00
Public Relations / Marketing	310	\$1,000.00		\$1,000.00
Board / Committee Expenses	320	\$300.00		\$300.00
IIMC MCEF Donation	400	\$200.00	\$200.00	\$0.00
Website	500	\$500.00		\$500.00
President Travel - IIMC	600	\$3,000.00	\$1,397.20	\$1,602.80
President Travel - General	601	\$500.00	\$174.80	\$325.20
President Travel - Region V	602	\$1,200.00	\$630.48	\$569.52
Region V Rep IIMC	701	\$3,000.00	\$2,456.09	\$543.91
Region V Rep Travel - Region V	702	\$0.00		\$0.00
Presentations	800	\$400.00		\$400.00
Postage / Printing	900	\$350.00	\$30.75	\$319.25
Clerks Handbooks	901	\$1,500.00	\$1,500.00	\$0.00
Bond Insurance	902	\$0.00		\$0.00
Misc. Expenses	999	\$1,500.00	\$588.46	\$911.54
Total Expenses		\$18,725.00	\$7,122.78	\$11,602.22
Balance			\$11,885.79	

Report Updated: Wednesday, May 8, 2018

Kentucky Municipal Clerks Association
EDUCATION BUDGET

FY 2019 - 2020

Revenues	KMCI	KMCI Actual	Difference (\$)	MMCA	MMCA Actual	Difference (\$)	Total Budget	Actual	Difference
Balance Forward	\$25,000.00	\$0.00	\$25,000.00	\$15,000.00	\$0.00	\$15,000.00	\$40,000.00	\$53,923.73	-\$13,923.73
Education Contributions/Kitty Johnson*	\$1,885.00	\$55.00	\$1,830.00	\$0.00		\$0.00	\$1,885.00	\$55.00	\$1,830.00
Fundraising	\$2,000.00	\$2,266.00	-\$266.00	\$0.00		\$0.00	\$2,000.00	\$2,266.00	-\$266.00
Registration Fees	\$35,000.00		\$35,000.00	\$21,000.00		\$21,000.00	\$56,000.00	\$0.00	\$56,000.00
Hospitality Suite Donations	\$100.00		\$100.00	\$0.00		\$0.00	\$100.00	\$0.00	\$100.00
Interest	\$100.00	\$91.82	\$8.18	\$0.00		\$0.00	\$100.00	\$91.82	\$8.18
Unexpected Revenue	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$64,085.00	\$2,412.82	\$61,672.18	\$36,000.00	\$0.00	\$36,000.00	\$100,085.00	\$56,336.55	\$43,748.45
Expenses									
Institute Director	\$7,500.00		\$7,500.00	\$7,500.00		\$7,500.00	\$15,000.00	\$0.00	\$15,000.00
AV Equipment	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Meeting Facility	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Speaker and Graduate Gifts	\$120.00		\$120.00	\$100.00		\$100.00	\$220.00	\$0.00	\$220.00
Meals	\$20,000.00		\$20,000.00	\$8,500.00		\$8,500.00	\$28,500.00	\$0.00	\$28,500.00
Institute Director-Travel	\$800.00		\$800.00	\$800.00		\$800.00	\$1,600.00	\$0.00	\$1,600.00
Education Committee Chair-KMCI Trav	\$500.00	\$306.07	\$193.93	\$0.00		\$0.00	\$500.00	\$0.00	\$500.00
Spring Conference Scholarship	\$400.00		\$400.00	\$0.00		\$0.00	\$400.00	\$0.00	\$400.00
Spring Conference KLC Scan	\$350.00	\$440.31	-\$90.31	\$0.00		\$0.00	\$350.00	\$440.31	-\$90.31
Educational Instructors	\$3,000.00		\$3,000.00	\$1,000.00		\$1,000.00	\$4,000.00	\$0.00	\$4,000.00
Educational Instructors Expenses	\$700.00		\$700.00	\$2,000.00		\$2,000.00	\$2,700.00	\$0.00	\$2,700.00
Educational Materials	\$200.00		\$200.00	\$100.00		\$100.00	\$300.00	\$0.00	\$300.00
Postage	\$250.00		\$250.00	\$250.00		\$250.00	\$500.00	\$0.00	\$500.00
Postcards/Brochures	\$150.00		\$150.00	\$150.00		\$150.00	\$300.00	\$0.00	\$300.00
Hospitality Suite	\$400.00	\$259.17	\$140.83	\$0.00		\$0.00	\$400.00	\$259.17	\$140.83
Plaques	\$300.00	\$142.45	\$157.55	\$100.00		\$100.00	\$400.00	\$142.45	\$257.55
Kitty Johnson Scholarship	\$3,500.00		\$3,500.00	\$0.00		\$0.00	\$3,500.00	\$0.00	\$3,500.00
Event Insurance	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Refunds	\$1,500.00		\$1,500.00	\$1,000.00		\$1,000.00	\$2,500.00	\$0.00	\$2,500.00
General Supplies	\$100.00		\$100.00	\$75.00		\$75.00	\$175.00	\$0.00	\$175.00
Unexpected Expenses	\$1,273.00	\$5.00	\$1,268.00	\$515.00		\$515.00	\$1,788.00	\$5.00	\$1,783.00
Total Expenses	\$41,043.00	\$1,153.00	\$39,890.00	\$22,090.00	\$0.00	\$22,090.00	\$63,133.00	\$846.93	\$61,386.07
Ending Fund Balance	\$23,042.00	\$1,259.82	\$21,782.18	\$13,910.00	\$0.00	\$13,910.00	\$36,952.00	\$55,489.62	-\$17,637.62

*KMCI budgeted rev. = total of Ed. Cont. and fundraising

Education Fund Balance: \$55,183.55

Report Updated:



REGIONAL REPORTS

BARREN RIVER

BRMCA holds regular meetings (bi-monthly) at various locations throughout the BRADD area at 10:30 a.m. CST followed by training on various topics.

The membership is excited to host the 2021 KMCA Spring Conference. Committees are at work with various duties. Several site visits have taken place to determine the exact hosting location. Stay tuned, more details coming soon!

Submitted by: Lori Burnett, Region Rep and Becka Cox, President

BLUEGRASS / BUFFALO TRACE / GATEWAY

Our region was honored to host everyone back in April for the Spring Conference. We hope you all enjoyed Maysville's hospitality and were able to learn valuable information to help you back at City Hall!

We had two clerks representing our regions at the Region V Meeting in Cincinnati, Ohio on July 15-16, Kathy Walker (Nicholasville) and Carol Strather (Sadieville). Carol was able to attend in part as she was awarded a scholarship by our region to use towards her registration.

Our association has lots of achievements to celebrate in the upcoming months:

- Stephanie Settles (Paris) obtained her CMC Designation from IIMC on July 24th.
- Five clerks from across our area earned their CKMC at Institute on July 26th:
 - Katie Adamson (Flemingsburg)
 - Sandra Ballard (Jeffersonville)
 - Sonya Conner (Midway)
 - Shelby Lewis (Harrodsburg)
 - Sonja Smalley (Flemingsburg)
- Allison White (Versailles) will be retiring on October 1st!

Congratulations on all your hard work!!!

We look forward to seeing everyone at Academy.

Submitted by: Kathy Walker, Bluegrass President

GREEN RIVER - No report.

KIPDA

The KIPDA Clerks continue meeting monthly and having monthly educational trainings. We have our monthly educational topics agenda for the remaining 2019 meetings and working toward the 2020 calendar year.

One of the most interesting sessions we've had is gas line safety. While you normally wouldn't think it would apply to City Clerks, it most certainly does. With the recent explosions, it was very helpful to know the facts and precautions to take. This session was done by LG&E. LG&E will also visit individual cities to educate the citizens. They have a variety of sessions they teach depending the audience.

Submitted by: Debbie Batliner, KIPDA President and Representative

LAKE CUMBERLAND - No report.

LINCOLN TRAIL

The Lincoln Trail Area Development Clerks have been working vigorously on the upcoming Spring Conference for 2020. It will be held on April 15-17 in Elizabethtown, Kentucky. For hotel stay, you can contact the Holiday Inn at 1-855-680-3239 or the Red Lion Inn at 1-844-229-5336 for reservations. Both hotels are located at 107 Buffalo Creek Drive in Elizabethtown, Kentucky. Registration for the conference should begin sometime after the first of 2020.

Our regular meetings are held at the Lincoln Trail Area Development District on the 4th Wednesday of each month at 10 a.m.

As you may have already seen, our President Toni Burton and our clerk liaison Krista Levy from LTADD have been visiting city halls throughout our region reaching out to mayors and new clerks that do not participate in our meetings. Ms. Burton and Ms. Levy have been showcasing areas that our Area Development District offers. A big, Thank-You to them for setting the bar so high on public relations.

Submitted by: Missy Goodwin, Lincoln Trail Representative

NORTHERN KENTUCKY

NKMCA has 54 members and holds monthly meetings on the third Thursday of each month at noon at a different host city. Some of our meetings have speakers/training. In April, JD Chaney presented a legislative update. This summer, John Chamberlin with Van Gorder, Walker, & Company discussed annual audits and the Boone County Sheriff's K-9 unit gave a great presentation. Some of our topics of conversation have been open record requests, upcoming KLC Conference, future presentations/training, tax rate calculations (NKADD), KMCA Bylaws, and waste collection survey.

Northern Kentucky cities have been experiencing issues with email scammers. Emails from employees are going to the finance persons/departments regarding different requests. The email addresses are similar, but not correct.

Twenty-one NKMCA members attended the KMCA Spring Conference. Amy Beth Able (Newport) was named KMCA City Clerk of the Year. Congratulations to Amy Beth and thank you to KMCA and the hosting Clerks for the wonderful recognition she received.

Belinda Nitschke (Edgewood), Craig Bohman (Villa Hills), and Misty Ezell (Elsmere) attended the KPHRA Spring Conference.

Jeanne Pettit (Highland Heights), Jenifer Megerle (Erlanger), and Sherry Hoffman (Erlanger) represented NKMCA and KMCA (along with several other KMCA members) at the Region V Conference held in Cincinnati. The Ohio Municipal Clerks Association hosted this year and were a welcoming, fun group to hang out with during the conference.

NKMCA had sixteen members who attended the KMCI. Congratulations to the following NKMCA Clerks for receiving their Certified Kentucky Municipal Clerk designation: Susan Ellis (Ft. Wright), Karen Schlipf (Wilder), Robin Sweeney (Cold Spring), Tammy Wilhoite (Walton), and Ramona Williams (Falmouth). We would also like to congratulate all the other graduates as well.

Several of us are attending the KMCA Academy and are looking forward to seeing everyone.

Submitted by: Sherry Hoffman, NKMCA Regional Representative

PENNYRILE

The Pennyrile Municipal Clerks Association holds regular meetings at 10:30 am each quarter at various locations in the Pennyrile.

Our May meeting was held in Elkton. We discussed upcoming trainings and tossed around a few fundraising ideas for our association.

We had 14 of our 34 members present.

Our next meeting will be August 14th in Princeton.

Submitted by: Brian Ahart, PMCA President

PURCHASE - No report.



COMMITTEE REPORTS

BYLAWS COMMITTEE REPORT

Committee Members: Sherry Hoffman, Kim Blue, Becka Cox, Debbie Lake, Jenifer Megerle and Kathy Walker

The Bylaws Committee received requests to review the following:

Addendum B

Addendum B currently states the following:

To become a Certified Municipal Clerk in the State of Kentucky one must complete one-hundred and twenty (120) hours of training in an IIMC Certified Program. The one-hundred and twenty hours of training includes...

The proposed amendment would state the following:

To become a Certified Municipal Clerk in the State of Kentucky one must complete one-hundred and twenty (120) hours of training with accompanying assessments in an IIMC Certified Program. The total 120 hours must be completed within a 4-year time period. Extenuating circumstances beyond the 4 years will be reviewed on a case-by-case basis for approval by the KMCA Education Committee. The one-hundred and twenty hours of training includes...

Addendums

To discuss removing the addendums from the Bylaws. Joseph Coleman from KLC recommended that the addendums be handled by individual policy

Submitted by: Sherry Hoffman, Chair

CLERK OF THE YEAR AWARD COMMITTEE

The KMCA Clerk of the Year Committee received several nominations for very deserving individuals. Ultimately the committee decided the recipient of the award would be Amy Beth Able of Newport. Able was presented the award at the 2019 Spring Conference held in Maysville, Kentucky.

Submitted by: Becka Cox, Chair

COMMUNICATIONS COMMITTEE REPORT

The KMCA Communications Committee remains active in all areas of communications.

The new kyclerks.com website currently has 180 members.

The KMCA Facebook group currently has 213 members (up 22 from April!☺)

This is a closed (private) group where only current dues-paying members of the KMCA are approved access. The Facebook page sees daily activity and interaction, proving itself a great source of information and opportunity!

The email information dissemination is utilized for providing training and meeting information to the entire membership. The EID is kept up-to-date as changes in membership are reported to the committee. If you are not receiving the emails with training and meeting information, please be sure to inform someone on the Communications Committee.

The committee invites and encourages all KMCA members to utilize the association website and social media platforms. Networking is knowledge!

Submitted by: Becka Cox, Co-Chair

EDUCATION COMMITTEE REPORT

Committee Members: Becka Cox (Auburn), Chair; Beth Cecil (Owensboro), Vice Chair; Brian Ahart (Cadiz); Lori Burnett (Brownsville); Bethany Cooper (Benton); Missy Goodwin (West Point); Debbie Lake (Ferguson); Kathy Walker (Nicholasville); Ex-Officio: Crissy Upton, KMCA President, and Cassie Cooper, Institute Director & KLC Training Mgr.

The KMCA Education Committee last met on February 1, 2019 in Bowling Green to review and approve Spring Conference curriculum, and to finalize curriculum for KMCI and MMCA.

Another meeting will be held very soon to review and recommend updates to various policies and education requirements.

The update to the KMCA Clerk Handbook was released in electronic format to the membership via email and posted to the KMCA Facebook page in June.

Submitted by: Becka Cox, Chair

ELECTION COMMITTEE REPORT - No report.

LEGISLATIVE COMMITTEE REPORT

Committee Members: Stephanie Settles, Crissy Fletcher, Brian Ahart, Kim Blue, and Sarah Moore.

The Legislative Committee has been active. The committee met with KLC representatives J.D. Chaney and Bryanna Carroll on July 12th and we asked for changes/relief related to Open Records Request.

The KLC board voted and approved to support the Clerk's bill related to open records requests. J.D. Chaney is drafting the bill based on our request and will submit the committee for the first review sometime in October. At this time the bill is on track for the April 2020 legislative session. More information coming soon!

Submitted by: Stephanie Settles, Chair

PUBLIC RELATIONS COMMITTEE REPORT

Committee Members: Stephanie Settles, Lori Burnett, Beth Cecil, Joe Christofield, Joy Curtis and Stephen Ott

The public relations committee is excited for the upcoming KLC Conference and Expo in Covington, September 24-27.

Booth hours will be:

Wednesday, September 25th 4:00-7:00p.m.

Thursday, September 26th 8:30 -1:00 p.m.

We have a great booth location when walking into the entrance/exit doors we will be in the second row to your left located in the isle way booth # E3.

If you would like to volunteer your time or donate a door prize, please feel to contact anyone on the public relations committee. See map below of the conference layout.

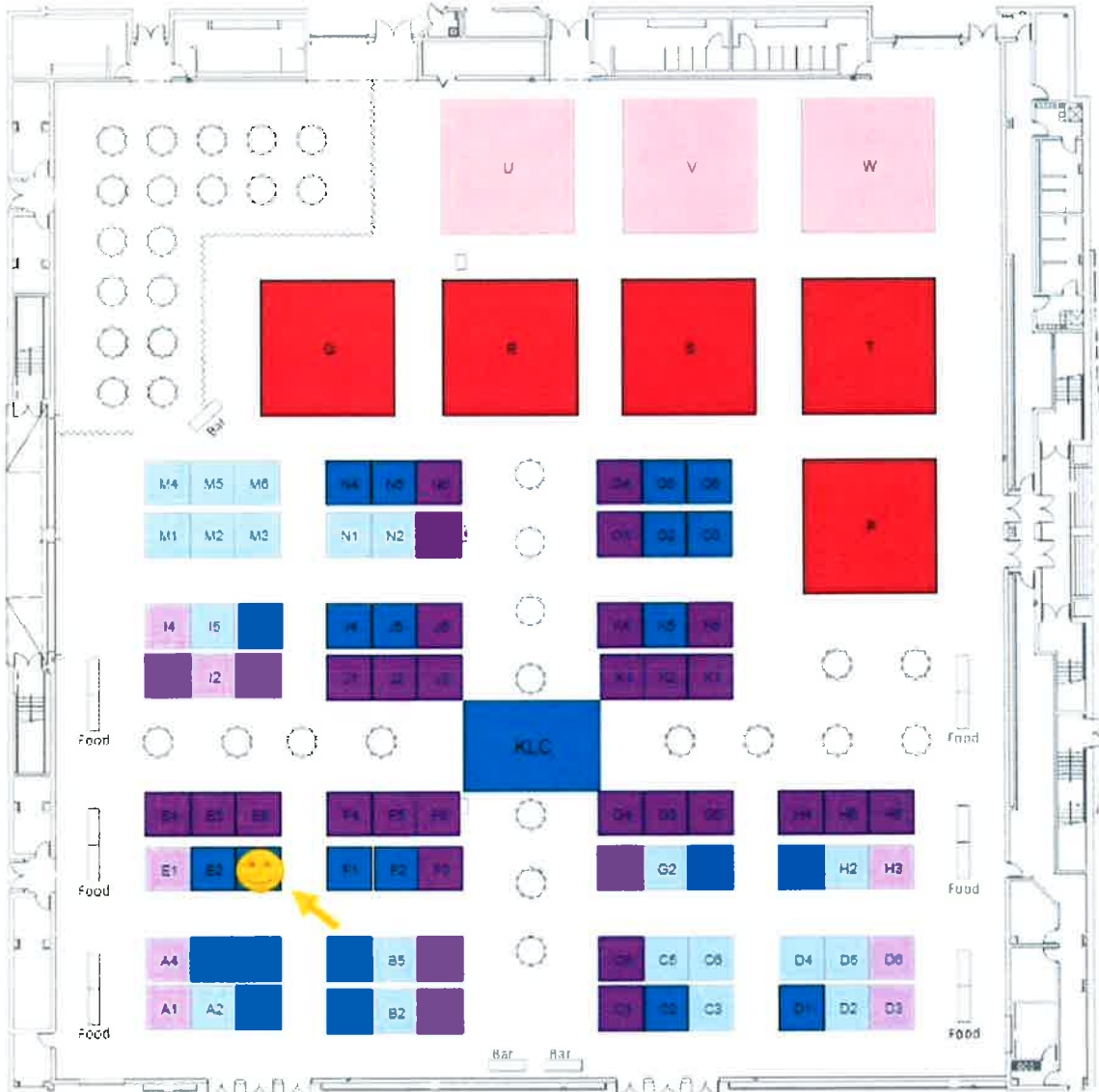
Kentucky League of Cities 2019 Conference & Expo

Northern Kentucky Convention Center

Covington, Kentucky

Conference Dates: September 24 - 27, 2019

Expo Dates: September 25 & 26, 2019



See you in Covington!

Submitted by: Stephanie Settles, Chair

SCHOLARSHIP COMMITTEE

Committee Members: Kim Blue, Toni Burton, Jenny Clark, Ashley Jackson, Sarah Moore, Donna Peek, Stephanie Settles and Joy Curtis

The Scholarship Committee has raised a total of \$2,266 as of July 2019. Thanks to the diligent work of Stephanie Settles as she contributed incentives for Institute's split-the-pot. Also, many thanks to Dianna Layne, Deputy City Clerk of Winchester, for her assistance with split-the-pot at Institute.

During the 2019 Spring Conference, there was a grand total of \$1,763.50 raised from split-the-pot (\$344.50) and the Silent Auction (\$1,419). It was awesome how many items we had for the auction!! The 2019 Institute split-the-pot raised \$502.50. We are excited to report with the additional funds raised, KMCA is expected to include an additional Kitty Johnson Scholarship.

I would like to thank those on the Scholarship Committee for their work. Without their hard work, there would be less clerks attending training. Continuing education is the best way to represent our cities.

Submitted by: Joy L. Curtis, Chair