

**KMCA MEMBERSHIP MEETING
WEDNESDAY, JULY 29, 2020 10:30 A.M., CDT
BRADD OFFICE (STREAMED LIVE ON KMCA FACEBOOK PAGE)
177 GRAHAM AVENUE, BOWLING GREEN, KENTUCKY 42101**

AGENDA

1. Call to Order
2. Approval of Minutes – August 22, 2019 (attached)
3. Treasurer’s Report (attached)
4. Unfinished Business
 - a. None
5. New Business
 - a. Proposed Bylaws Amendment (inc. w/ committee report)
 - b. Proposed 20-21 General Budget (attached)
6. President Report
 - a. 20-21 Education Budget (attached)
 - b. Certifications
 - c. Clerk of the Year
7. Vice President Report
 - a. Upcoming Spring Conferences
8. Regional Chapter Reports (attached)
9. Committee Reports (attached)
 - a. Scholarship Recipients – Joy Curtis
10. Other/Member Comments
11. Swearing in of Incoming Officers
12. Adjournment



KENTUCKY MUNICIPAL CLERKS ASSOCIATION MEMBERSHIP MEETING

Thursday, August 22, 2019
1:00 p.m. CST/2:00 p.m. EST
Holiday Inn Riverfront River Room
600 North 4th Street, Paducah, Kentucky 42001

Executive Board Members Present:

President – Crissy Fletcher – Hopkinsville (Pennyrile)
Vice President – Ashley Jackson – Bowling Green (Barren River)
Treasurer – Bethany Cooper (Purchase)
Secretary – Becka Cox – Auburn (Barren River)

Executive Board Members Absent:

None

Governing Board Members Present:

Kathy Walker – Nicholasville (Bluegrass)
Crissy Cunningham – Morehead (Gateway)
Beth Cecil – Owensboro (Green River)
Susan Clark – St. Matthews (KIPDA)
Debbie Lake – Ferguson (Lake Cumberland)
Missy Goodwin – West Point (Lincoln Trail)
Sherry Hoffman – Erlanger (NKMCA)
Brian Ahart – Cadiz (Pennyrile)
Bethany Cain – Wickliffe (Purchase)

Governing Board Members Absent:

Lori Burnett – Brownsville (Barren River)
Joetta Marshall – Flemingsburg (Buffalo Trace)

Others Present:

Glenda Adair – Calvert City
Nancy Baker – Crab Orchard
Amy Baldwin – West Liberty
Debbie Batliner – West Buechel
Jeanette Bertram – Mt. Sterling
Kim Blue – Madisonville
Amy Bryant – Elkton

Barbie Bryant – Meadow Vale
Toni Burton – Hodgenville
Jenny Clark - Princeton
Maree Collins – Henderson
Cassandra Cooper – Lawrenceburg
Stacy Curtis – Clay City
Lacy Dixon – Greenup

Angela Dunaway – Milton
Susan Ellis – Fort Wright
Jennifer Freeman – Cave City
Gina Gabbard - Independence
Suzie M. Gibeaut - Raceland
Sally Gilbert – Sadieville
Katie Hehman – Lakeside Park
Shavonna Huffman – Harrodsburg
Susan Hyde – Cadiz
Jackie Johnson – Vine Grove
Tamie Johnson – Mayfield
Amy Kenner – Dry Ridge
Melinda Lee – Clay City

Jennifer Lipson – Villa Hills
Claudia Meeks – Paducah
Sarah Moore – Auburn
Sherri Osbourne – West Buechel
Laurie Raisor – Georgetown
Heather Reddick – Cadiz
April Robinson – Crescent Springs
Rachael Ruffin – Earlington
Karen Schlipf – Wilder
Melissa Sies – Crestview Hills
Angela Swinney – Lewisburg

1. **CALL TO ORDER**

President Crissy Fletcher called the meeting to order at 1:04 p.m. CST/2:04 p.m. EST.

2. **MINUTES**

President asked for approval of the April 25, 2019 minutes. Kathy Walker made a motion to approve the minutes of the April 25, 2019 KMCA membership meeting. Motion seconded by Susan Clark and passed with all members present voting aye.

3. **TREASURER’S REPORT**

A Treasurer’s report was provided by Bethany Cooper. She reported the following account balances: General Fund \$11,885.79, Education Fund Checking \$55,183.55, Education Fund Savings \$19,797.88 and Certificate of Deposit \$43,761.94. Toni Burton made a motion to approve the Treasurer’s Report. Motion seconded by Beth Cecil and passed with all members present voting aye.

4. **UNFINISHED BUSINESS**

None.

5. **NEW BUSINESS**

None.

6. **PRESIDENT REPORT**

a. **Certification Updates**

President Fletcher reported the following obtained CMC certification since the last meeting:

Bethany Cain, Wickliffe

Lisa Cassity, Richmond

Susan Clark, St. Matthews

Amy Kenner, Dry Ridge

Stephanie Settles, Paris

Sherry Hoffman, Erlanger, obtained MMC since the last meeting.

b. Membership

President Fletcher reported 364 current full members and 17 associate members. Last spring there were 354 full members and 13 associate members. There are currently 46 CMC and/or MMC certified clerks in Kentucky.

c. 2019 Institute/Academy Update

The financial information is pending, but there were 84 attendees at the 2019 Institute with 19 graduating. There were 56 registered for Academy.

7. REGIONAL CHAPTER REPORTS

Reports were included in the meeting packet. No additional comments were made.

8. COMMITTEE REPORTS

Reports were included in the meeting packet.

There was brief discussion regarding proposed changes in the amount of time allowed to obtain CKMC; President Fletcher explained there have been changes in standards and requirements which affects the time allowed to complete the 120 hours of training at Institute.

There was also discussion regarding administrative addendums to the bylaws and removing such. The membership was encouraged to inform region representatives of any concerns or questions that need to be presented to the board for consideration.

9. OTHER

President Fletcher announced an additional academy session option which Stephanie Settles of Paris is spearheading. This one-day session is tentatively scheduled for June 5, 2020 in Frankfort and will be field trip style. More information will be provided as it becomes available.

11. ADJOURN

There being no further business to discuss, President Fletcher adjourned the meeting at 1:15 p.m. CST/2:15 p.m. EST.

Respectfully submitted,

Becka Cox
City of Auburn
KMCA Secretary

Approval Date

President Signature

Kentucky Municipal Clerks Association
EDUCATION SAVINGS FUND

May 1, 2020 - April, 2021

Date	Payee	Description	G/L	Debit (-)	Credit (+)	Balance
		19-20 balance				\$19,819.67
6/30/2020	Deposit	Interest Income			\$4.94	\$19,824.61

Kentucky Municipal Clerks Association

CERTIFICATE OF DEPOSIT

Matures: January 3, 2023

Date	Payee	Description	G/L	Debit (-)	Credit (+)	Balance
4/30/2020		beginning balance				\$44,502.44
5/31/2020	Deposit	Interest Income			\$84.44	\$44,586.88
6/30/2020	Deposit	Interest Income			\$81.86	\$44,668.74

Kentucky Municipal Clerks Association

BUDGET - FYE 2020

May 1, 2020 - April 30, 2021

Revenues		Budget	Actual	Remaining (\$)	
Balance Carried Forward from Prior Year General Fund		\$13,000.00	\$22,113.09	\$13,000.00	
Membership Dues		\$13,000.00	\$120.00	\$12,880.00	
Associate Dues		\$100.00		\$100.00	
Other		\$0.00	\$5.65	-\$5.65	
Total Current Revenues		\$13,100.00	\$125.65	\$12,974.35	
Total Funds Available		\$26,100.00	\$22,238.74	\$25,974.35	
Expenses		G/L	Budget	Actual	Remaining (\$)
Regional Dues Reimb	100	\$1,500.00		\$1,500.00	
KLC Membership	102	\$275.00		\$275.00	
Spring Conference	300	\$3,500.00		\$3,500.00	
Conference Donation Region V	302	\$0.00		\$0.00	
Public Relations / Marketing	310	\$1,000.00		\$1,000.00	
Board / Committee Expenses	320	\$300.00		\$300.00	
IIMC MCEF Donation	400	\$200.00		\$200.00	
Website	500	\$500.00		\$500.00	
President Travel - IIMC	600	\$3,000.00		\$3,000.00	
President Travel - General	601	\$500.00		\$500.00	
President Travel - Region V	602	\$1,200.00		\$1,200.00	
Region V Rep IIMC	701	\$3,000.00		\$3,000.00	
Region V Rep Travel - Region V	702	\$0.00		\$0.00	
Presentations (Plaques, COY Gift)	800	\$400.00		\$400.00	
Postage / Printing	900	\$350.00		\$350.00	
Clerks Handbooks	901	\$1,500.00		\$1,500.00	
Bond Insurance	902	\$0.00		\$0.00	
Misc. Expenses	999	\$1,500.00	\$8.49	\$1,491.51	
Total Expenses			\$8.49	\$18,716.51	

Balance

\$22,230.25

EDUCATION BUDGET

FY 2020 - 2021

Revenues	KMCI	KMCI Actual	Difference (\$)	MMCA	MMCA Actual	Difference (\$)	Total Budget	Actual	Difference
Balance Forward	\$35,000.00		\$35,000.00	\$35,000.00		\$35,000.00	\$70,000.00	\$72,218.33	-\$2,218.33
Education Contributions/Kitty Johnson*	\$1,895.00	\$15.00	\$1,880.00	\$0.00		\$0.00	\$1,895.00	\$15.00	\$1,880.00
Fundraising	\$2,000.00		\$2,000.00	\$0.00		\$0.00	\$2,000.00	\$0.00	\$2,000.00
Registration Fees	\$35,000.00		\$35,000.00	\$16,500.00		\$16,500.00	\$51,500.00	\$0.00	\$51,500.00
Hospitality Suite Donations	\$100.00		\$100.00	\$0.00		\$0.00	\$100.00	\$0.00	\$100.00
Interest	\$100.00	\$36.22	\$63.78	\$0.00		\$0.00	\$100.00	\$36.22	\$63.78
Unexpected Revenue	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$74,095.00	\$51.22	\$74,043.78	\$51,500.00	\$0.00	\$51,500.00	\$125,595.00	\$72,269.55	\$53,325.45
Expenses									
Institute Director	\$7,500.00		\$7,500.00	\$7,500.00		\$7,500.00	\$15,000.00	\$0.00	\$15,000.00
AV Equipment	\$1,175.00		\$1,175.00	\$0.00		\$0.00	\$1,175.00	\$0.00	\$1,175.00
Meeting Facility	\$0.00		\$0.00	\$250.00		\$250.00	\$250.00	\$0.00	\$250.00
Speaker and Graduate Gifts	\$300.00		\$300.00	\$120.00		\$120.00	\$420.00	\$0.00	\$420.00
Meals	\$16,500.00		\$16,500.00	\$4,000.00		\$4,000.00	\$20,500.00	\$0.00	\$20,500.00
Institute Director-Travel	\$100.00		\$100.00	\$320.00		\$320.00	\$420.00	\$0.00	\$420.00
Education Committee Chair-KMCI Trav	\$500.00		\$500.00	\$0.00		\$0.00	\$500.00	\$0.00	\$500.00
Spring Conference Scholarship	\$400.00		\$400.00	\$0.00		\$0.00	\$400.00	\$0.00	\$400.00
Spring Conference KLC Scan	\$450.00		\$450.00	\$0.00		\$0.00	\$450.00	\$0.00	\$450.00
Educational Instructors	\$5,500.00		\$5,500.00	\$2,000.00		\$2,000.00	\$7,500.00	\$0.00	\$7,500.00
Educational Instructors Expenses	\$700.00		\$700.00	\$1,500.00		\$1,500.00	\$2,200.00	\$0.00	\$2,200.00
Educational Materials	\$0.00		\$0.00	\$50.00		\$50.00	\$50.00	\$0.00	\$50.00
Postage	\$250.00		\$250.00	\$250.00		\$250.00	\$500.00	\$0.00	\$500.00
Postcards/Brochures	\$150.00		\$150.00	\$150.00		\$150.00	\$300.00	\$0.00	\$300.00
Hospitality Suite	\$400.00		\$400.00	\$0.00		\$0.00	\$400.00	\$0.00	\$400.00
Plaques	\$400.00		\$400.00	\$0.00		\$0.00	\$400.00	\$0.00	\$400.00
Kitty Johnson Scholarship	\$3,500.00		\$3,500.00	\$0.00		\$0.00	\$3,500.00	\$0.00	\$3,500.00
Event Insurance	\$0.00		\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
Refunds	\$1,500.00		\$1,500.00	\$1,000.00		\$1,000.00	\$2,500.00	\$0.00	\$2,500.00
General Supplies	\$100.00		\$100.00	\$75.00		\$75.00	\$175.00	\$0.00	\$175.00
Unexpected Expenses	\$1,000.00		\$1,000.00	\$500.00		\$500.00	\$1,500.00	\$0.00	\$1,500.00
Total Expenses	\$40,425.00	\$0.00	\$40,425.00	\$17,715.00	\$0.00	\$17,715.00	\$58,140.00	\$0.00	\$58,140.00
Ending Fund Balance	\$33,670.00	\$51.22	\$33,618.78	\$33,785.00	\$0.00	\$33,785.00	\$67,455.00	\$72,269.55	-\$4,814.55

*KMCI budgeted rev. = total of Ed. Cont. and fundraising

Education Fund Balance:

\$72,269.55

Kentucky Municipal Clerks Association

PROPOSED BUDGET - FYE 2021

May 1, 2020 - April 30, 2021

Revenues		2020 Budget	2020 Actual	2021 Proposal	Difference	
Balance Carried Forward from Prior Year General Fund		\$13,000.00	\$18,554.47	\$19,000.00	\$6,000.00	
Membership Dues		\$13,000.00	\$13,650.00	\$13,500.00	\$500.00	
Associate Dues		\$100.00	\$100.00	\$100.00	\$0.00	
Other		\$0.00	\$30.29	\$0.00	\$0.00	
Total Current Revenues		\$13,100.00	\$13,780.29	\$13,600.00	\$500.00	
Total Funds Available		\$26,100.00	\$32,334.76	\$32,600.00	\$6,500.00	
Expenses		G/L	2020 Budget	2020 Actual	2021 Proposal	Difference
Regional Dues Reimb		100	\$1,500.00	\$145.00	\$1,500.00	\$0.00
KLC Membership		101	\$275.00	\$275.00	\$275.00	\$0.00
Spring Conference Donation		300	\$3,500.00	\$0.00	\$3,500.00	\$0.00
Region V Conference Donation		302	\$0.00	\$0.00	\$0.00	\$0.00
Public Relations / Marketing		310	\$1,000.00	\$378.29	\$750.00	-\$250.00
Board / Committee Expenses		320	\$300.00	\$165.69	\$350.00	\$50.00
IIMC MCEF Donation		400	\$200.00	\$200.00	\$200.00	\$0.00
Website		500	\$500.00	\$240.00	\$500.00	\$0.00
President Travel - IIMC		600	\$3,000.00	\$1,397.20	\$3,000.00	\$0.00
President Travel - General		601	\$500.00	\$174.80	\$350.00	-\$150.00
President Travel - Region V		602	\$1,200.00	\$630.48	\$1,200.00	\$0.00
Region V Rep IIMC		701	\$3,000.00	\$2,456.09	\$0.00	-\$3,000.00
Region V Rep Travel - Region V		702	\$0.00	\$0.00	\$0.00	\$0.00
Presentations		800	\$400.00	\$0.00	\$400.00	\$0.00
Postage / Printing		900	\$350.00	\$235.93	\$350.00	\$0.00
Clerks Handbooks		901	\$1,500.00	\$1,500.00	\$0.00	-\$1,500.00
Bond Insurance		902	\$0.00	\$0.00	\$0.00	\$0.00
Misc. Expenses		999	\$1,500.00	\$808.69	\$1,500.00	\$0.00
Total Expenses			\$18,725.00	\$8,607.17	\$13,875.00	-\$4,850.00
				\$23,727.59		

Because of Coronavirus, the proposed budget cannot be approved until postponed meeting in June (hopefully). Until that time the current budget amounts will be used beginning May 1, 2020 until the amended budget is officially adopted at meeting.

Report Updated: April 30, 2019

	INSTITUTE			ACADEMY (PAINTSVILLE)			TOTAL	
	20 Budget	Actual	Proposed	Difference	'20 Budget	Actual	Proposed	Difference
Revenues								
Balance Forward	\$25,000.00	\$0.00	\$35,000.00	\$10,000.00	\$15,000.00	\$0.00	\$35,000.00	\$20,000.00
Membership Education Contributions	\$1,885.00	\$1,895.00	\$1,895.00	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00
Fundraising	\$2,000.00	\$2,615.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Registration Fees (including guests)	\$35,000.00	\$39,220.00	\$35,000.00	\$0.00	\$21,000.00	\$17,285.00	\$16,500.00	-\$4,500.00
Hospitality Suite Donations	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$100.00	\$209.73	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Unexpected Revenue	\$0.00	\$3,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$64,085.00	\$47,544.73	\$74,095.00	\$10,010.00	\$36,000.00	\$17,285.00	\$51,500.00	\$15,500.00
Expenses								
Institute Director	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
AV Equipment	\$0.00	\$1,175.00	\$1,175.00	\$1,175.00	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Facility	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$250.00
Speaker and Graduate Gifts	\$120.00	\$120.00	\$300.00	\$180.00	\$100.00	\$120.00	\$120.00	\$20.00
Meals	\$20,000.00	\$15,874.77	\$16,500.00	-\$3,500.00	\$8,500.00	\$3,396.40	\$4,000.00	-\$4,500.00
Institute Director Travel	\$800.00	\$871.27	\$100.00	-\$700.00	\$800.00	\$918.91	\$320.00	-\$480.00
Education Committee Chair-KMCI Trav	\$500.00	\$306.07	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference Scholarship	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Spring Conference - KLC Scan Reimburse	\$350.00	\$440.31	\$450.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00
Educational Instructors	\$3,000.00	\$2,000.00	\$5,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$1,000.00
Educational Instructors Expenses	\$700.00	\$333.00	\$700.00	\$0.00	\$2,000.00	\$250.00	\$1,500.00	-\$500.00
Educational Materials	\$200.00	\$0.00	\$0.00	-\$200.00	\$100.00	\$0.00	\$50.00	-\$50.00
Postage	\$250.00	\$201.95	\$250.00	\$0.00	\$250.00	\$201.96	\$250.00	\$0.00
Postcards	\$150.00	\$86.22	\$150.00	\$0.00	\$150.00	\$86.23	\$150.00	\$0.00
Hospitality Suite	\$400.00	\$259.17	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Plaques	\$300.00	\$400.03	\$400.00	\$100.00	\$100.00	\$0.00	\$0.00	-\$100.00
Kitty Johnson Scholarship	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Event Insurance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Refunds	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	\$0.00
General Supplies	\$100.00	\$97.74	\$100.00	\$0.00	\$75.00	\$36.00	\$75.00	\$0.00
Unexpected Expenses	\$1,273.00	\$5.00	\$1,000.00	-\$273.00	\$515.00	\$0.00	\$500.00	-\$15.00
Total Expenses	\$41,043.00	\$33,170.53	\$40,425.00	-\$618.00	\$22,090.00	\$13,509.50	\$17,715.00	-\$4,375.00
Ending Fund Balance	\$23,042.00		\$33,670.00	\$10,628.00	\$13,910.00	\$33,785.00	\$33,785.00	\$19,875.00

Education Fund Balance:



REGIONAL REPORTS

BARREN RIVER

BRMCA holds regular meetings (bi-monthly) at various locations throughout the BRADD area at 10:30 a.m. CST followed by training on various topics. Due to COVID-19, BRMCA has not met on our normal (bi-monthly) schedule. We did, however, have one special called meeting via Zoom to discuss the appointment of a new Treasurer. This was due to the passing of Angie Swinney from Lewisburg. Angie was the BRMCA Treasurer and served on the board for many years. She was a huge contributor to our region and her community. Angie was a mentor to many but more importantly a close friend to all of us and we will miss her greatly.

The membership is excited to host the KMCA Spring Conference in 2021. Please make plans to come to Bowling Green in 2021.

Submitted by: Lori Burnett, Region Rep and Becka Cox, President

BLUEGRASS / BUFFALO TRACE / GATEWAY - No report.

GREEN RIVER - No report.

KIPDA - No report.

LAKE CUMBERLAND - No report.

LINCOLN TRAIL - No report.

NORTHERN KENTUCKY

Director: Michelle Frisch (City of Edgewood)

Vice Director: Melissa Sies (Lakeside Park-Crestview Hills Police Department)

Secretary: Robin Morency (City of Cold Springs)

Treasurer: April Robinson (City of Crescent Springs)
Regional Rep: Sherry Hoffman (City of Erlanger)
Alt Reg Rep: Laurie Sparks (City of Ludlow)

Member Update: NKMCA has 59 members. The new Regional Representative for NKMCA, effective July 29, 2020, is Katie Hehman (Lakeside Park). Joe Christofield accepted a position with the City of Ft. Mitchell as their Programs and Communications Coordinator.

Meetings: We hold monthly meetings on the third Thursday of each month. Due to COVID-19 and social distancing requirements, our monthly meetings have been held via Zoom. A special thank you to Director Michelle Frisch for coordinating these virtual meetings.

Education: Several of our members attended the Kentucky Municipal Clerks Institute in July: Anna Bailey (Villa Hills), Nancy Collins (Ryland Heights), Amy Guenther (Ft. Mitchell), Lori Mathews (Crescent Springs), Jeanne Pettit (Highland Heights), Nyoka Johnson (Erlanger), Melissa Kramer (Florence), Maura Russell (Ft. Wright), Casi Schawe (Ft. Mitchell), Juanita Schultz (Wilder), Stephanie Tarter (Alexandria), Kristy Webb (Taylor Mill), and Kristina Zavitz (Ryland Heights). Congratulations to Amy Guenther on completing her third year!

Submitted by: Sherry Hoffman, NKMCA Regional Representative

PENNYRILE

We haven't had any meeting since the Covid-19 outbreak.

We do plan to have a meeting in August. (Probably Zoom)

I would like to report we did have 14 members of our region attend Institute.

Submitted by: Brian Ahart, PMCA President

PURCHASE - No report.

Please be aware there are lots of regions unable to meet during COVID-19, therefore the reason for numerous no reports. This does not mean the regions are not active and continuing to work hard. If you have any questions, please contact your region directly for more information.



COMMITTEE REPORTS

BYLAWS COMMITTEE REPORT

Committee Members: Sherry Hoffman, Kim Blue, Becka Cox, Debbie Lake, Jenifer Megerle and Kathy Walker

Last year the Bylaws Committee received requests to discuss removing Addendum B and Addendum C from the Bylaws. Joseph Coleman from KLC recommended that these addendums be handled by individual policy.

A proposed amendment of the Bylaws was submitted to KMCA President Crissy Fletcher for discussion at the March 9, 2020 Board Meeting. The proposed amendment showed the removal of Addendum B that pertains to clerk certification, the removal of Addendum C that pertains to expenses paid for the President and Region V Director for the IIMC Conference, and the change of Addendum D to Addendum B pertaining to the History of Adoption and Amendments Starting in 2009. The Board approved the recommendation at this meeting.

On June 29, 2020, the Bylaws Committee submitted the proposed bylaw amendments and the voting ballot to members of the Communication Committee for distribution. This information was placed on the KMCA website, Facebook page, and distributed via email. Completed ballots can be emailed to sherry.hoffman@cityoferlanger.com, faxed to 859-727-7944, or mailed to 505 Commonwealth Avenue, Erlanger, KY 41018. Ballots are due by August 8, 2020.

Since the Spring Conference was cancelled due to COVID-19, the proposed amendments are on the agenda for the July 29, 2020 KMCA Membership Meeting. I will not be able to attend this meeting, but committee members Becka Cox and Kathy Walker will be in attendance.

A special thank you to the members of the Bylaws Committee for their assistance in reviewing the Bylaws and the requests received this past year.

Submitted by: Sherry Hoffman, Chair

CLERK OF THE YEAR AWARD COMMITTEE

Committee Members: Amy Beth Able, Crissy Upton and Becka Cox

Call for nominations was shared beginning in January through KMCA and KLC and emailed to regional reps.

Six nominations were received. Each committee member received all nomination materials for review and eligibility was verified. A teleconference was held March 4.

The submissions of such strong nominees, deserving of recognition and making a difference every day, are a credit to our profession and our association.

Following the cancellation of the 2020 Spring Conference, a March 27 email from the KMCA President stated the COY award would be presented at the rescheduled spring meeting.

Submitted by: Amy Beth Able, Chair

COMMUNICATIONS COMMITTEE REPORT

The Communications Committee has remained active on the website, Facebook, and email platforms.

The Facebook page stays busy, currently showing 227 members. KMCA member dues must be current to become and remain a member on the Facebook page. For questions or issues contact Becka Cox at auburnky@logantele.com or (270) 542-4149 ext. 201.

Email communications seem to reach all members as well. For questions or issues contact Lori Burnett at brownsville@windstream.net or (270)597-3814.

Each platform conducts member checks in early March to ensure only those KMCA members with current paid dues have continued access.

Submitted by: Becka Cox, Chair

EDUCATION COMMITTEE REPORT

Committee Members: Becka Cox (Auburn), Chair; Beth Cecil (Owensboro), Vice Chair; Brian Ahart (Cadiz); Lori Burnett (Brownsville); Bethany Cooper (Benton); Missy Goodwin (West Point); Debbie Lake (Ferguson); Kathy Walker (Nicholasville); Ex-Officio: Crissy Upton, KMCA President, and Cassie Cooper, Institute Director & KLC Training Mgr.

COVID-19 disrupted all trainings beginning with the cancellation of Spring Conference. KMCI was held virtually July 13-17 and July 20-24 and had 96 registrants with an average attendance of 95 each day (includes Kathy, Brian, Cassie, Lynda, Suraya and Speakers). Academy was cancelled.

Brian Ahart (Cadiz) has been appointed Education Chair for the 2020-2022 term. Congratulations, Brian, and bless you.

Submitted by: Becka Cox, Chair

ELECTION COMMITTEE REPORT

Committee Members: Bethany Cooper, Debbie Batliner, Laurie Sparks and Joe Christofield. All ballots for 2020-2022 KMCA Officer elections that were received by the deadline of March 31, 2020 were counted. Due to COVID-19 restrictions, the ballots were counted in my office and the results sent to President Crissy Fletcher. Kathy Walker received the most votes for President and Ashley Jackson

received the most votes for Vice President. The positions of Secretary and Treasurer had no opposition on the ballots.

Submitted by: Bethany Cooper, Chair

LEGISLATIVE COMMITTEE REPORT

Committee Members: Stephanie Settles, Crissy Fletcher, Brian Ahart, Kim Blue, Ashley Jackson and Sarah Moore.

The Legislative Academy Day was planned, date was postponed, then cancelled due to COVID-19.

Open Records request changes were requested by the committee for the Spring Legislative session in Frankfort. The change/requests were not pushed in Frankfort due to COVID-19.

No other activity to report.

Submitted by: Stephanie Settles, Chair

PUBLIC RELATIONS COMMITTEE REPORT

Committee Members: Stephanie Settles, Lori Burnett, Beth Cecil, Joe Christofield and Joy Curtis

The public relations committee purchased and received a retractable banner and a tablecloth that will display the new KMCA logo. The items will be given to Kathy Walker in the near future.

Chair of the Public Relations Committee next term needs to contact Jeri McCullough with KLC. If the KLC Fall Conference is an in person conference a booth will need to be arranged for KMCA.

Not other activity to report.

Submitted by: Stephanie Settles, Chair

SCHOLARSHIP COMMITTEE

Committee Members: Kim Blue, Toni Burton, Jenny Clark, Ashley Jackson, Sarah Moore, Stephanie Settles and Joy Curtis

The Scholarship Committee met on March 2, 2020 to discuss and recommend scholarships for the 2020 Institute and Academy.

The Scholarship Committee has been diligent and I commend them in their efforts in the last two years to make sure scholarships were awarded to those in need.

Due to COVID-19, the KMCA Spring Conference and the Fall Academy have been cancelled. We did not have any kind of scholarship fundraising for the Spring, however split the pot was held during the virtual Institute and \$670 was raised in the first week with the final total to come soon.

Submitted by: Joy L. Curtis, Chair