



THE DAVID B. SMITH MEMORIAL SCHOLARSHIP

Sponsored by the Kentucky League of Cities
for eligible members of the Kentucky Municipal Clerks Association and
Kentucky League of Cities

Background

The Kentucky League of Cities recognizes the critical role city clerks play in quality governance. To acknowledge the service of clerks, KLC began funding the David B. Smith Memorial Scholarship in 2009. David B. Smith was a person of great humor and warmth. He was a KLC employee who was well-known to many city clerks. David passed away on September 7, 2007. The David B. Smith Scholarship is KLC's way to keep David's commitment to cities ongoing and to assist a group of professionals for which he had so much respect - Kentucky's city clerks.



Purpose and Scope

- The David B. Smith scholarship provides six eligible recipients \$500 for training expenses, including registration and travel. KLC will award up to \$3,000 in scholarships per year.
- The David B. Smith scholarship may be used for costs associated with attending the 2023 Kentucky Municipal Clerks Institute or the 2023 Master Municipal Clerks Academy.

Eligibility

- Applicant must be a full-time municipal clerk, assistant city clerk, deputy city clerk, or in a position performing the duties commensurate to duties performed by a municipal clerk.
- Applicant must be a member and in good standing with the Kentucky Municipal Clerks Association and the Kentucky League of Cities.
- All applications must be returned by February 28, 2023.
- The Kentucky Municipal Clerks Association Board will select eligible recipients primarily based on the financial need of the city.
- Recipients will be notified in writing by the Kentucky League of Cities after the KMCA Board makes the recommendation to KLC.
- The Kentucky League of Cities will issue the scholarship to the individual recipient's city government.
- In the unlikely event that a recipient cannot attend KMCI or MMCA, KLC may choose to select an alternate suggested by KMCA or withhold a portion of the scholarship for the year.

All applications must be returned by February 28, 2023.

Return completed application to:
Ashley Jackson, City Clerk
KMCA Scholarship Committee Chair
Email: Ashley.Jackson@bgky.org





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Application

The Kentucky League of Cities recognizes the critical role city clerks play in quality governance. To acknowledge the service of clerks, KLC began funding the David B. Smith Memorial Scholarship in 2009. David B. Smith was a person of great humor and warmth. He was a KLC employee who was well-known to many city clerks. David passed away on September 7, 2007. The David B. Smith Scholarship is KLC's way to keep David's commitment to cities ongoing and to assist a group of professionals for which he had so much respect - Kentucky's city clerks.

I, _____, do hereby apply for scholarship assistance. I am aware that the scholarship is awarded to an individual not to the city, that the award is intended to be used for registration and travel costs, and is awarded on an annual basis. Clerks are encouraged to apply each year that a financial need exists.

Name	
Title	Municipal Employer
Mailing Address	
City/State/Zip	Email
Phone	Fax

My city is a member of Kentucky League of Cities. Yes No

I am a member of the Kentucky Municipal Clerks Association (KMCA). Yes No

I am a member of the International Institute of Municipal Clerks (IIMC). Yes No

I would like information on the International Institute of Municipal Clerks. Yes No

Have you attended the Kentucky Municipal Clerks Academy or the Kentucky Master Municipal Clerks Association before? Yes No

If yes, what year of attendance will this be? (First, Second, or Third) _____

Population of municipality: _____

Date present position assumed: _____

Other related municipal experience: _____

Municipality/Title/Years: _____



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Application

Education

High School _____
 College _____
 Degrees _____
 Other _____

Have you applied for other scholarship assistance for 2023 training? Yes No

If yes, please describe the source and amount applied for.

Source _____ Amount _____

Is there anything the Board should consider in assessing your financial need for this scholarship?

A COPY OF THE BALANCE SHEET FROM YOUR MOST RECENT CITY GENERAL FUND AUDIT REPORT IS REQUIRED FOR CONSIDERATION OF YOUR APPLICATION.

Please explain briefly your reasons for wishing to attend the Kentucky Municipal Clerks Institute or Master Municipal Clerks Academy:

Have you obtained permission from your municipality for time off to attend training? Yes No

Please attach written evidence from your mayor, city administrator, or city manager that your municipality supports your attendance and that, in the event a scholarship is awarded, you will be given administrative leave to attend. THIS MUST BE SENT IN WITH THE APPLICATION. Without the letter of support and balance sheet, your application will not be considered.

I understand that if a scholarship is awarded to me, it must be used for the 2023 session and will be reimbursed upon verification the clerk attended all training sessions.

I do hereby attest that the information submitted in and with this application is true and correct.

 SIGNATURE OF APPLICANT

 DATE

Return completed application to:
 Ashley Jackson, City Clerk
 KMCA Scholarship Committee Chair
 Email: Ashley.Jackson@bgky.org

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