



Level 1 - CKMC

Certified Kentucky Municipal Clerk

Complete 120-hours of training at the Kentucky Municipal Clerks Institute.

Level 2 – KMMC

Kentucky Master Municipal Clerk

After CKMC is obtained, complete 100-hours of advanced training and obtain 20 Professional and Social Contribution Points - Min. of 60 hours at Kentucky Master Municipal Clerks Academy and 20 hours at KMCA Spring Conferences.

Municipal Clerk Certifications

All certifications require a minimum 2-year membership in the awarding association.

You can work toward State and International certifications simultaneously!

Contact a member of the KMCA Certification Mentorship Committee for more info!



Level 1 – CMC

Certified Municipal Clerk

Complete 60 education points and 50 experience points. If you are a CKMC, you have already met the education requirement for CMC!

Level 2- MMC

Master Municipal Clerk

After CMC is obtained - From the date of the CMC certification, obtain 60 education points and 40 professional points.